

EDUCATION	Master of Public Policy, 2012 George Mason University B.A. Political Science and History, 2007 College of Charleston
PRESENT POSITION	Research Associate <i>2019 – present</i> Contributes to edCount’s organizational objectives through intellectual engagement, technical expertise, and management of personnel and other resources. Supports senior staff in the planning and execution of project task and research activities; Works independently and with other staff to design research instruments and collect, analyze, and summarize quantitative and qualitative data; Edits, proofreads, and formats reports, proposals, and other client deliverables; Preparing reports, presentations, digital media, and other materials for alignment studies, standard setting studies, expert panels and meetings, and focus groups; Managing logistics and providing onsite support for panels, students, and focus groups; Supports corporate development through RFP searches
PROJECTS	Assessment Alignment and Linking Evaluations Facilitated educator panels to evaluate the alignment and fairness of state assessments; served on a panel to rate assessment items according to alignment to standards, degree of difficulty, and depth of knowledge; evaluated evidence to measure the degree to which the assessment reached the appropriate population of students, as well as the rationale for the assessment; collaborated with researchers to convey this information to stakeholders within the department of education; collect and analyze quantitative and qualitative data, and author reports and presentations; supported the development of final documentation. Current and previous alignment studies include: Alignment Evaluation for the Tennessee Comprehensive Assessment Program (TCAP) End of Course Assessment in Algebra I, English I, and Biology Alignment Evaluation for the GAA 2.0 Assessments Evaluation of the Alignment between West Virginia’s Alternate Academic Achievement Standards and the Dynamic Learning Maps Essential Elements in English Language Arts, Mathematics, and Science
PROFESSIONAL EXPERIENCE	Senior Evaluation Associate, School Readiness Consulting (2013 – 2019) System developer for effective and efficient data collection. Supported and managed large-scale evaluation projects and initiatives. Developed research plans, protocols, and reports to share data with programs. Supported numerous projects including the District of Columbia’s Office of the State Superintendent of

Education, Virginia Department of Education, American Institutes for Research, etc.

Logistics Assistant-Textbooks, District of Columbia Public Schools (2011 – 2012)

Identified, monitored, and analyzed data collection of textbooks request, deliveries, and inventories centrally and at individual school sites. Edited, updated, and assisted in implementing Textbooks Management Policy and Procedures. Assisted with textbook and warehouse budgeting, including verifying quote requests and invoices, and receiving and approving invoices and vouchers.

Special Education Aide, Raymond Education Campus (2010 – 2011)

Developed lesson plans and modifications in adherence to IEP for special education students in cooperation with lead teacher. Assisted in lesson implementation, test administration, data collection and analysis in compliance with district and federal laws and regulations. Participated in district and federally mandated and recommended trainings, including IMPACT and DCPS professional developments.

Social Studies Teacher, Marlboro County High School (2008 – 2010)

Created, implemented, and adjusted lesson plans for daily instruction in compliance with state and school standards. Modified instruction, testing, and classroom procedures for students with special needs in collaboration with Special Education instructors. Attended and completed professional development trainings for Teacher Advancement Program and South Carolina Induction Teacher Training Program.

CERTIFICATIONS **Secondary Teacher Certification, Social Studies (2007)**

& INTERNSHIPS **Certified on CLASS® Infant and CLASS® PreK**

ERSI reliability attained for ITERS-R (September 2018)

New Voices in Public Policy, George Mason University, Peer Editor

Urban Education Leadership Internship Program, District of Columbia, Intern